

BUCKINGHAM TOWNSHIP

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BOARD OF SUPERVISORS REORGANIZATION AND REGULAR BUSINESS MEETING

AGENDA

JANUARY 6, 2025

Call to Order 5:00 p.m.

Board of Supervisors to appoint a Temporary Chairman.

1. Public Comment (Maximum 30 minutes)
2. Organization of the Board of Supervisors:
 - a. Election of Chairman.
 - b. Election of Vice-Chairman.
3. Appointment of a Voting Delegate and Alternate to the Annual Convention of the State Association of Township Supervisors.
4. Consideration of setting appointments of various Township Officials for the year 2025.
Resolution No. 2635
5. Consideration of setting appointment of Township Manager for the year 2025.
Resolution No. 2636
6. Consideration of approving a Resolution appointing a Township Secretary/Treasurer and Authorizing the Secretary/Treasurer to sign all contracts, plans, documents and legal papers on behalf of and in lieu of the Board of Supervisors. Resolution No. 2637
7. Consideration of approving the 4th Wednesday of each month as Supervisors' Regular Business Meetings. Resolution No. 2638
8. Consideration of approving a Resolution setting the amount of the Treasurer's Bond for 2025 at \$3,000,000. Resolution No. 2639
9. Consideration of approving appointments to fill the vacancies on the various Township Boards and Commissions for the year 2025. Resolution No. 2640
10. Consideration of appointing Bee, Bergvall & Co., P.C. of Warrington, Pennsylvania, to audit the 2024 fiscal affairs of the township and the township officers. Resolution No. 2641
11. Consideration of approving a Resolution setting pay rates for non-uniformed employees for the year 2025. Resolution No. 2642

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12. Consideration of approving a Resolution affirming the holiday schedule for Township Non-Uniformed Employees for the year 2025. Resolution No. 2643
13. Consideration of approving a Resolution appointing an officer to provide tax certifications for the year 2025. Resolution No. 2644
14. Consideration of approving Resolution No. 2645, Replacing Resolution No. 2618, Establishing a Fee Schedule of Subdivision and Land Development, Zoning, Building and Other Fees.
15. Consideration of approving Resolution No. 2646, Fixing the Real Estate Tax Rate for the Fiscal Year 2025.
16. Consideration of approving the Agreement between Buckingham Township and Central Bucks Emergency Medical Services for the Year 2025.
17. Consideration of approving the Agreement between Buckingham Township and Midway Volunteer Fire Company for the term of January 15, 2025 to January 14, 2026.
18. Consideration of approving the Agreement between Buckingham Township and Lingohocken Volunteer Fire Company for the term of January 15, 2025 to January 14, 2026.
19. Consideration of approving the Agreement between Buckingham Township and Doylestown Fire Company for the term of January 15, 2025 to January 14, 2026.
20. Consideration of approving Payroll dated December 19, 2024 and January 2, 2025, and the Bill List for the meeting of January 6, 2025.
21. Consideration of approving draft Supervisor's Minutes of the December 11, 2024 Work Session and December 11, 2024 Regular Business Meeting.
22. Consideration of accepting various Departmental Minutes and Advisory Body Minutes.
23. Consideration of agreeing to the Developer's Request for an Extension of Time within which to complete the Improvements as set forth in the Land Development Contract to January 14, 2026, covering "Bucks County Airport Authority, PH1", Township File LD 2001-03A.
24. Consideration of approving the Maintenance Agreement and Easement between the Township of Buckingham and Edward J. Bussinger and Karen A. Bussinger, 3462 Wellsford Land, Tax Parcel Number 06-069-021.

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25. ESCROW RELEASE:

"Stonemead, Lot 22, TMP 06-069-005", Stormwater Facility Development Contract , Township File SA 98-05	Request for Release #2 – FINAL	\$15,000.00 recommended for release
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26. Additional Business / Manager's Items:

- Consideration of approving a Purchase Order to Chapman Auto Group of Horsham, PA in the amount of \$95,881.00 for a utility truck to be used by the Water Department.
- The next Board of Supervisors Work Session and Regular Business Meeting are scheduled on January 22, 2025, beginning at 6:00 p.m.

Buckingham Township Board of Supervisors
Meeting Minutes

The Reorganization and Regular Business meeting of the Buckingham Township Board of Supervisors was held January 6, 2025 in the Township Building, 4613 Hughesian Drive, Buckingham, Pennsylvania.

Present: Paul Calderaio
Maggie Rash
Jon Forest

Appointment of Temporary Chairman

Mr. Calderaio made a motion, seconded by Mrs. Rash to appoint Mr. Forest the Temporary Chairman of the Board of Supervisors. The motion carried unanimously.

BUSINESS

Organization of the Board of Supervisors:

a. Election of Chairman.

Mr. Calderaio made a motion, seconded by Mr. Forest, to appoint Mrs. Rash Chairman of the Board of Supervisors. The motion carried unanimously.

b. Election of Vice Chairman.

Mrs. Rash made a motion, seconded by Mr. Calderaio, to appoint Mr. Forest Vice Chairman of the Board of Supervisors. The motion carried unanimously.

Mrs. Rash assumed the Chairman's duties for the remainder of the meeting.

Appointment of a Voting Delegate and Alternate to the Annual Convention of the State Association of Township Supervisors.

Mrs. Rash made a motion, seconded by Mr. Forest, to appoint Mr. Calderaio as the Voting Delegate to the Annual Convention of the State Association of Township Supervisors, and Mr. Forest as the Alternate. The motion carried unanimously.

**Consideration of setting appointments of various Township Officials for the year 2025.
Resolution No. 2635**

Mrs. Rash made a motion, seconded by Mr. Calderaio, to approve Resolution No. 2635 setting appointments of various Township Professionals including:

Craig A. Smith, Smith and Porter, P.C., reappointed as Township Solicitor, in accordance with the proposal dated December 10, 2024.

Knight Engineering, Inc., reappointed as Township Engineer, in accordance with the proposal dated December 6, 2024.

Castle Valley Consultants, Inc., reappointed as Water & Wastewater Engineer in accordance with the proposal dated November 4, 2024.

Bucks County Planning Commission, Luke Rosanova reappointed as Planners for Buckingham Township in accordance with the proposal dated November 20, 2024.

Carol Manicone & Derik Sutphin, reappointed as Landscape Review Consultants in accordance with the proposal dated December 4, 2024.

Keystone Municipal Services, Inc., reappointed as Building and Zoning Department services provider in accordance with the proposal dated November 20, 2024.

The motion carried unanimously.

Consideration of setting appointment of Township Manager for the year 2025.

Resolution No. 2636

Mrs. Rash made a motion, seconded by Mr. Forest, to approve Resolution No. 2636 setting the appointment of Dana Cozza as the Township Manager for the year 2025. The motion carried unanimously.

Consideration of approving Resolution appointing a Township Secretary/Treasurer and Authorizing the Secretary/Treasurer to sign all contracts, plans, documents and legal papers on behalf of and in lieu of the Board of Supervisors. Resolution No. 2637

Mrs. Rash made a motion, seconded by Mr. Forest, to approve Resolution No. 2637 appointing Dana Cozza as Township Secretary and Jill Pistory as Treasurer with authority to sign all contracts, plans, documents and legal papers on behalf of, with the authority of, and in lieu of the Board of Supervisors. The motion carried unanimously.

Consideration of approving the 4th Wednesday of each month as Supervisors' Regular Business Meeting. Resolution No. 2638

Mrs. Rash made a motion, seconded by Mr. Forest, to approve Resolution No. 2638 approving the 4th Wednesday of each month as the Buckingham Township Board of Supervisors' Regular Business Meeting, with the Work Session to begin at 6:00 p.m., and the Business Meeting Call to Order at 7:30 p.m. The motion carried unanimously.

Consideration of approving a Resolution setting the amount of the Treasurer's Bond for 2025 at \$3,000,000. Resolution No. 2639

Mrs. Rash made a motion, seconded by Mr. Forest, to approve Resolution No. 2639 setting the amount of the Treasurer's Bond for 2025 at \$3,000,000. The motion carried unanimously.

Consideration of approving appointments to fill the vacancies on the various Township Boards and Commissions for the year 2025. Resolution No. 2640

Mrs. Rash made a motion, seconded by Mr. Forest, to approve the following appointments to fill the vacancies on the various Township Boards and Commissions for the year 2025:

- Appoint Scott Nickett as the Vacancy Board Chairperson;*
- Appoint David Fisher and Susan Sciacca to the Zoning Hearing Board;*
- Appoint Stanley J. Chilson to the Sewer & Water Commission;*
- Appoint John Gemmi and Jim Webb to the Historic Architectural Review Board;*

- Appoint Jon Forest and Paul Calderaio as the Board representatives and Joseph Wicen, Scott Yerkes and Lisa Briegel Braud to the Agricultural Security Area Advisory Commission;
- Appoint Maggie Rash as the Board representative to the Agricultural and Open Space Preservation Committee;
- Appoint Jim Webb to the Technical Code Review Board of Appeals;
- Appoint Maggie Rash as the Board representative to the Environmental Advisory Commission.

The motion carried unanimously.

Consideration of appointing Bee, Bergvall & Co., P.C. of Warrington, Pennsylvania, to audit the 2024 fiscal affairs of the township and the township officers. Resolution 2641

Mrs. Rash made a motion, seconded by Mr. Forest, to approve Resolution 2641 appointing Bee, Bergvall & Co., P.C. of Warrington, Pennsylvania, to audit the 2024 fiscal affairs of the township and the township officers. The motion carried unanimously.

Consideration of approving a Resolution setting pay rates for non-uniformed township employees for the year 2025. Resolution No. 2642

Mrs. Rash made a motion, seconded by Mr. Forest, approve Resolution No. 2642 setting pay rates for non-uniformed township employees for the year 2025. The motion carried unanimously.

Consideration of approving a Resolution affirming the holiday schedule for Township Non-Uniformed Employees for 2025. Resolution No. 2643

Mrs. Rash made a motion, seconded by Mr. Forest, to approve Resolution No. 2643 setting the holiday schedule for Township Non-Uniformed Employees for 2025. The motion carried unanimously.

Consideration of approving a Resolution appointing an officer to provide tax certifications for the year 2025. Resolution No. 2644

Mr. Calderaio read aloud a statement pursuant to 65 P.S. § 1103 (j) to be filed with these minutes stating that the Tax Collector, Ann Calderaio, is his wife and could receive private pecuniary benefit or detriment by virtue of Buckingham Township's actions on Resolutions or other matters affecting the Tax Collector. For that reason, Mr. Calderaio stated he is abstaining from the consideration of, discussion of, and the vote on Resolution No. 2644.

Mrs. Rash made a motion, seconded by Mr. Forest, to approve Resolution No. 2644 appointing an officer to provide tax certifications for the year 2025. Mrs. Rash called the vote: Mrs. Rash voted "aye"; Mr. Forest voted "aye". The motion carried.

Consideration of approving Resolution No. 2645, Replacing Resolution No. 2618, Establishing a Fee Schedule of Subdivision and Land Development, Zoning, Building and Other Fees.

Mrs. Rash made a motion, seconded by Mr. Forest, to approve Resolution No. 2645, Replacing Resolution No. 2618, Establishing a Fee Schedule of Subdivision and Land Development, Zoning, Building and Other Township Fees. The motion carried unanimously.

Consideration of approving Resolution No. 2646, Fixing the Real Estate Tax Rate for the Fiscal Year 2025.

Mrs. Rash made a motion, seconded by Mr. Forest, to approve Resolution No. 2646, Fixing the Real Estate Tax Rate for the Fiscal Year 2025. The motion carried unanimously.

Consideration of approving the Agreement between Buckingham Township and Central Bucks Emergency Medical Services for the Year 2025.

Mrs. Rash made a motion, seconded by Mr. Forest, to approve the proposed written Agreement between Buckingham Township and Central Bucks Emergency Medical Services for the Year 2025. The motion carried unanimously.

Consideration of approving the Agreement between Buckingham Township and Midway Volunteer Fire Company for the term of January 15, 2025 to January 14, 2026, the Agreement between Buckingham Township and Lingohocken Volunteer Fire Company for the term of January 15, 2025 to January 14, 2026, and the Agreement between Buckingham Township and Doylestown Fire Company for the term of January 15, 2025 to January 14, 2026.

Mrs. Rash made a motion, seconded by Mr. Forest, to approve the proposed Agreement between Buckingham Township and Midway Volunteer Fire Company for the term of January 15, 2025 to January 14, 2026, the Agreement between Buckingham Township and Lingohocken Volunteer Fire Company for the term of January 15, 2025 to January 14, 2026, and the Agreement between Buckingham Township and Doylestown Fire Company for the term of January 15, 2025 to January 14, 2026. The motion carried unanimously.

PAYROLL and BILL LIST

Consideration of approving Payroll dated December 19, 2024 and January 2, 2025, and the Bill List for the meeting of January 6, 2025.

Mrs. Rash made a motion, seconded by Mr. Forest, to approve Payroll dated December 19, 2024 and January 2, 2025, and the Bill List for the meeting of January 6, 2025, in the total amount of \$646,188.07. The motion carried unanimously.

MINUTES

Consideration of approving draft Supervisors’ Minutes of the December 11, 2024 Work Session and December 11, 2024 Regular Business Meeting.

Mrs. Rash made a motion, seconded by Mr. Forest, to approve, as most recently presented, the draft Supervisors’ Minutes of the December 11, 2024 Work Session and December 11, 2024 Regular Business Meeting. The motion carried unanimously.

Consideration of accepting various Departmental Minutes and Advisory Body Minutes.

Mrs. Rash made a motion, seconded by Mr. Forest, to accept for inclusion in the Township’s records the various Departmental Minutes and Advisory Body Minutes. The motion carried unanimously.

BUSINESS

Consideration of agreeing to the Developer’s Request for an Extension of Time within which to complete the Improvements to January 14, 2026 as set forth in the Land Development Contract covering “Bucks County Airport Authority, PH1”, Township File LD 2001-03A.

Mrs. Rash made a motion, seconded by Mr. Forest, to agree to the Developer’s Request for an Extension of Time within which to complete the Improvements to January 14, 2026 as set forth in the Land Development Contract, covering “Bucks County Airport Authority, PH1”, Township File LD 2001-03A. The motion carried unanimously.

Consideration of approving the Maintenance Agreement and Easement between the Township of Buckingham and Edward J. Bussinger and Karen A. Bussinger, 3462 Wellsford Lane, Tax Parcel Number 06-069-021.

Mrs. Rash made a motion, seconded by Mr. Forest, to approve the Maintenance Agreement and Easement as of December 23, 2024 between the Township of Buckingham and Edward J. Bussinger and Karen A. Bussinger, 3462 Wellsford Lane, Tax Parcel Number 06-069-021. The motion carried unanimously.

ESCROW RELEASE

Mrs. Rash made a motion, seconded by Mr. Forest, to approve Escrow Release #2, FINAL, for “Stoneymead, Lot 22, TMP 06-069-005”, Stormwater Facility Development Contract, Township File SA 98-05, in the amount of \$15,000.00. The motion carried unanimously.

ADDITIONAL BUSINESS / MANAGER’S ITEMS

Consideration of approving a Purchase Order to Chapman Auto Group of Horsham, PA in the amount of \$95,881.00 for a utility truck to be used by the Water Department.

Mrs. Rash made a motion, seconded by Mr. Forest, to approve a Purchase Order to Chapman Auto Group of Horsham, PA in the amount of \$95,881.00 for a utility truck to be used by the Water Department. The motion carried unanimously.

Mrs. Rash announced the next Board of Supervisors Work Session and Regular Business Meeting are scheduled on January 22, 2025, beginning at 6:00 p.m.

Mrs. Rash made a motion, seconded by Mr. Forest, to adjourn the meeting at 5:37 p.m. The motion carried unanimously.

Approved by the Board of Supervisors on the 22nd day of January, 2025.

Buckingham Township Board of Supervisors

Maggie Rash, Chairman

Jon Forest, Vice-Chairman

Paul Calderaio, Member

Attest:

Dana S. Cozza, Secretary

Minutes respectfully submitted by Lori Wicen.

Memorandum Pursuant to 65 Pa.C.S.A. § 1103 (j)

I, Paul Calderaio, being a Supervisor of Buckingham Township, make this Written Memorandum pursuant to 65 P.S. § 1103 (j) to be filed with the minutes of the Meeting of the Buckingham Township Supervisors for January 6th, 2025.

The Supervisors have before them a motion concerning the elected Tax Collector for Buckingham Township, Ann Calderaio. The motion concerns the consideration of approving a Resolution appointing the locally-elected Tax Collector for the year 2025 as the municipal officer authorized to provide tax certifications, duplicate bill fees, and a return check fee, upon request by the public and authorizes the Tax Collector to collect and retain, as compensation for providing such additional services, certain fees.

Ann Calderaio is my wife and a family member within the meaning of the Ethics Act, 65 P.S. § 1101 et seq. Ann Calderaio could receive private pecuniary benefit or detriment by virtue of Buckingham Township's actions on Resolutions or other matters affecting the Tax Collector. For that reason, I am abstaining from the consideration of and the vote on this matter.

Paul Calderaio

January 6, 2025