

## BUCKINGHAM TOWNSHIP

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**BOARD OF SUPERVISORS  
 BUSINESS MEETING  
 Call to Order 7:30 p.m.**

**AGENDA**

**December 14, 2021**

1. Public Comment (Maximum 30 minutes)
2. Board's Announcements:
  - The **Buckingham Township Administrative Offices will be closed** December 23<sup>rd</sup> at noon, and all day on December 24<sup>th</sup>. The offices will also be closed on December 30<sup>th</sup> at 3:00 p.m., and all day on December 31, 2021.
  - The December 22, 2021 Board of Supervisor's meetings are cancelled.
  - The **Annual Board of Supervisors Reorganization and Regular Business Meeting and Work Session (if needed)**, will be held Monday, January 3, 2022 at 6:00 p.m.
  - The **Annual Board of Auditors Reorganization Meeting** will be held Tuesday, January 4, 2022 at 6:00 p.m.
3.
  - a. Consideration of approving Payment Request No.10, to BSI Electrical Contractors for work completed on the **Buckingham Township Water and Wastewater Department Facility - Electrical Contract**, in the amount of \$33,436.00.
  - b. Consideration of approving Payroll for the weeks ending November 21, 2021 and December 5, 2021 and the Bill List for the meeting of December 14, 2021.
4. Consideration of approving draft Supervisor's Minutes of the November 17, 2021 Work Session and November 17, 2021 Regular Business Meeting.
5. Consideration of approving **Resolution No. 2555**, A Resolution of the Township of Buckingham, County of Bucks, Commonwealth of Pennsylvania, Fixing the Earned Income Tax Rate, Local Services Tax Rate, and the Realty Transfer Tax Rate for the Fiscal Year 2022.
6. Consideration of approving **Resolution No. 2556**, A Resolution of the Township of Buckingham, County of Bucks, Commonwealth of Pennsylvania, Fixing the Real Estate Tax Rate for the Fiscal Year 2022.
7. Consideration of approving **Resolution No. 2557**, A Resolution of the Board of Supervisors of Buckingham Township, Bucks County, Commonwealth of Pennsylvania, Authorizing the Establishment of Checking, Savings and Investment Accounts and Designating Various Institutions to Serve as Depositories for the Funds of the Township in 2022.
8. Consideration of approving **Resolution No. 2558**, A Resolution of the Board of Supervisors, Township of Buckingham, County of Bucks, Commonwealth of Pennsylvania, Township Secretary's Certification of the 2022 Budget Preparation & Publication.

**BOARD OF SUPERVISORS  
REGULAR MEETING  
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9. Consideration of approving **Resolution No. 2559**, A Resolution of the Township of Buckingham in the County of Bucks, Commonwealth of Pennsylvania, Appropriating Specific Sums Estimated to be Required for the Specific Purposes of the Municipal Government, Hereinafter Set Forth, During the Year 2022 and **Adopting the Annual Budget** Reflecting These Amounts.
10. Consideration of approving **Resolution No. 2560**, A Resolution of the Board of Supervisors of Buckingham Township, Bucks County, Pennsylvania, Electing to Reduce the Member Contributions to the Police Pension Plan Administered by the Pennsylvania Municipal Retirement System (PMRS) to Four Percent (4%) from the PMRS Police Pension Plan Five Percent for the Year 2022.
11. Consideration of approving **Resolution No. 2561**, A Resolution of the Board of Supervisors of Buckingham Township, Bucks County, Pennsylvania, for the Purpose of Amending the 2021 Budget.
12. Consideration of accepting the Developer's Request to Extend the date by which the improvements are to be completed as set forth in the Residential Development Agreement of December 17, 2022, covering "Pine Crest Farm, Lot 2", Township File SA 2010-03.
13. Consideration of approving the Sugar Bottom Farms, LLC: (i) Stormwater Facility Development and Security Agreement; (ii) Grant of Easements; and (iii) Stormwater Controls and Best Management Practices Operation and Maintenance Agreement covering "Sugar Bottom Farms", TMP 06-017-061.
14. Additional Business / Manager's Items:
  - Consideration of awarding the Cold Spring Wastewater System Upgrades **General Contract** BT-21-04 Bid to GS Developers of Doylestown, PA in the amount of \$939,970.00 with the approved allowance, if needed, of \$7,500.00.
  - Consideration of awarding the Cold Spring Wastewater System Upgrades **Electrical Contract** BT-21-05 Bid to GS Developers of Doylestown, PA in the amount of \$447,970.00.
  - Consideration of agreeing to participate in the Settlement Agreements related to the Opioid crisis.
  - Consideration of accepting the offer of an Extension of the allowable review time under the provisions of the PA Municipalities Planning Code to July 1, 2022, for the "McKee Development", Township File SA 2020-01.

**Buckingham Township Board of Supervisors**  
**Meeting Minutes**

The regular meeting of the Buckingham Township Board of Supervisors was held December 14, 2021 in the Township Building, 4613 Hughesian Drive, Buckingham, Pennsylvania.

Present:	Jon Forest	Chairman
	Paul Calderaio	Vice-Chairman
	Maggie Rash	Member
	Dana S. Cozza	Township Manager
	Daniel Gray	Township Engineer
	Craig A. Smith, Esquire	Township Solicitor
Not Present:	Tom Kelso	Township Water/Wastewater Consultant
	Luke Rosanova	Bucks County Planning Commission

*Mr. Forest called the regular meeting to order at 7:30 p.m.*

**PUBLIC COMMENT**

Mr. Kevin Keefe, Landisville Road, Buckingham Township, was present along with several neighbors, to discuss safety concerns regarding the speed of motorists on Landisville Road, between Route 413 and Burnt House Hill Road. He described Landisville Road as a reasonably narrow residential street, with houses on both sides of varying density along the road; having three larger neighborhoods that feed from the road; accessing a baseball field used for Little League, and a destination park for dog training, resident exercise, cycling and walking. Mr. Keefe said the road is posted at 40mph, and is used as a bypass by motorists travelling northbound on Route 413 to Bergstrom Road in order to avoid traffic signals. He said the residents are not trying to reduce traffic, but are requesting to lower the speed limit for safety reasons.

Mr. Keefe said the residents proposed the following options: 1) reduce the speed limit from 40mph to 35mph; 2) install a 3-way Stop at Burnt House Hill and Landisville Road to slow traffic down and lessen confusion; 3) install a 3-way Stop at Bergstrom and Landisville Road to improve safety in the area of the ballfield and to lower the speed of traffic; and 4) install speed humps, or permanent flashing warning signs.

Mr. Keefe said the group met with the Chief of Police who since the meeting put the flashing speed sign along the road and added police presence. Mrs. Cozza said she was present at that meeting on December 2nd, and all of these items were discussed. Mrs. Cozza said she had reached out to Plumstead Township as Landisville Road is the dividing line between the two Townships, and will schedule a meeting in January with them. She cautioned the group that to change the speed limit a speed study is required and depending on the study's results, their risk is the speed limit could go up as it is based on the 85<sup>th</sup> percentile speed traveled on the road. She said the public works director was also looking into the possibility of painting a double line on the road for no passing.

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**BOARD’S ANNOUNCEMENTS**

Mr. Forest made the following announcements:

- The Buckingham Township Administrative Offices will be closed December 23<sup>rd</sup> at noon, and all day on December 24<sup>th</sup>. The offices will also be closed on December 30<sup>th</sup> at 3:00 p.m., and all day on December 31, 2021.
- The December 22, 2021 Board of Supervisor’s meetings are cancelled.
- The Annual Board of Supervisors Reorganization and Regular Business Meeting and Work Session (if needed), will be held Monday, January 3, 2022 at 5:00 p.m.
- The Annual Board of Auditors Reorganization Meeting will be held Tuesday, January 4, 2022 at 6:00 p.m.

Mrs. Rash expressed her gratitude to the residents of Buckingham Township for their courtesy towards her while campaigning for the November election, and also to her opponent who had the graciousness to congratulate her the next day.

**REQUESTS FOR PAYMENT, PAYROLL and BILL LIST**

**Consideration of approving Payment Request No. 10, to BSI Electrical Contractors for work completed on the Buckingham Township Water and Wastewater Department Facility - Electrical Contract, in the amount of \$33,436.00.**

*Mr. Forest made a motion, seconded by Mrs. Rash, to approve Payment Request No. 10, to BSI Electrical Contractors for work completed on the Buckingham Township Water and Wastewater Department Facility - Electrical Contract, in the amount of \$33,436.00. The motion carried unanimously.*

**Consideration of approving Payroll for the weeks ending November 21, 2021 and December 5, 2021 and the Bill List for the meeting of December 14, 2021.**

*Mr. Forest made a motion, seconded by Mrs. Rash, to approve Payroll for the weeks ending November 21, 2021 and December 5, 2021 and the Bill List for the meeting of December 14, 2021. in the total amount of \$649,784.22. The motion carried unanimously.*

**MINUTES**

**Consideration of approving, as most recently presented the draft Supervisor's Minutes of the November 17, 2021 Work Session and November 17, 2021 Regular Business Meeting.**

*Mr. Forest made a motion, seconded by Mrs. Rash, to approve the most recently presented draft Supervisor’s Minutes of the November 17, 2021 Work Session and the November 17, 2021 Regular Business Meeting. The motion carried unanimously.*

## BUSINESS

**Consideration of approving Resolution No. 2555, A Resolution of the Township of Buckingham, County of Bucks, Commonwealth of Pennsylvania, Fixing the Earned Income Tax Rate, Local Services Tax Rate, and the Realty Transfer Tax Rate for the Fiscal Year 2022.**

*Mr. Forest made a motion, seconded by Mrs. Rash, to approve Resolution No. 2555, A Resolution of the Township of Buckingham, County of Bucks, Commonwealth of Pennsylvania, Fixing the Earned Income Tax Rate, Local Services Tax Rate, and the Realty Transfer Tax Rate for the Fiscal Year 2022. The motion carried unanimously.*

**Consideration of approving Resolution No. 2556, A Resolution of the Township of Buckingham, County of Bucks, Commonwealth of Pennsylvania, Fixing the Real Estate Tax Rate for the Fiscal Year 2022.**

*Mr. Forest made a motion, seconded by Mrs. Rash, to approve Resolution No. 2556, A Resolution of the Township of Buckingham, County of Bucks, Commonwealth of Pennsylvania, Fixing the Real Estate Tax Rate for the Fiscal Year 2022. The motion carried unanimously.*

**Consideration of approving Resolution No. 2557, A Resolution of the Board of Supervisors of Buckingham Township, Bucks County, Commonwealth of Pennsylvania, Authorizing the Establishment of Checking, Savings and Investment Accounts and Designating Various Institutions to Serve as Depositories for the Funds of the Township in 2022.**

*Mr. Forest made a motion, seconded by Mrs. Rash, to approve Resolution No. 2557, A Resolution of the Board of Supervisors of Buckingham Township, Bucks County, Commonwealth of Pennsylvania, Authorizing the Establishment of Checking, Savings and Investment Accounts and Designating Various Institutions to Serve as Depositories for the Funds of the Township in 2022. The motion carried unanimously.*

**Consideration of approving Resolution No. 2558, A Resolution of the Board of Supervisors, Township of Buckingham, County of Bucks, Commonwealth of Pennsylvania, accepting the Township Secretary's Certification of the 2022 Budget Preparation & Publication.**

*Mr. Forest made a motion, seconded by Mrs. Rash, to approve Resolution No. 2558, A Resolution of the Board of Supervisors, Township of Buckingham, County of Bucks, Commonwealth of Pennsylvania, accepting the Township Secretary's Certification of the 2022 Budget Preparation & Publication. The motion carried unanimously.*

**Consideration of approving Resolution No. 2559, A Resolution of the Township of Buckingham in the County of Bucks, Commonwealth of Pennsylvania, Appropriating Specific Sums Estimated to be Required for the Specific Purposes of the Municipal Government, Therein Set Forth, During the Year 2022 and Adopting the Annual Budget Reflecting These Amounts.**

*Mr. Forest made a motion, seconded by Mrs. Rash, to approve Resolution No. 2559, A Resolution of the Township of Buckingham in the County of Bucks, Commonwealth of Pennsylvania, Appropriating Specific Sums Estimated to be Required for the Specific Purposes of the Municipal Government, therein Set Forth, During the Year 2022 and Adopting the Annual Budget Reflecting These Amounts. The motion carried unanimously.*

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**Consideration of approving Resolution No. 2560, A Resolution of the Board of Supervisors of Buckingham Township, Bucks County, Pennsylvania, Electing to Reduce the Member Contributions to the Police Pension Plan Administered by the Pennsylvania Municipal Retirement System (PMRS) to Four Percent (4%) from the PMRS Police Pension Plan Five Percent rate for the Year 2022.**

*Mr. Forest made a motion, seconded by Mrs. Rash, to approve Resolution No. 2560, A Resolution of the Board of Supervisors of Buckingham Township, Bucks County, Pennsylvania, Electing to Reduce the Member Contributions to the Police Pension Plan Administered by the Pennsylvania Municipal Retirement System (PMRS) to Four Percent (4%) from the PMRS Police Pension Plan rate of Five Percent for the Year 2022. The motion carried unanimously.*

**Consideration of approving Resolution No. 2561, A Resolution of the Board of Supervisors of Buckingham Township, Bucks County, Pennsylvania, for the Purpose of Amending the 2021 Budget.**

*Mr. Forest made a motion, seconded by Mrs. Rash, to approve Resolution No. 2561, A Resolution of the Board of Supervisors of Buckingham Township, Bucks County, Pennsylvania, Amending the 2021 Budget. The motion carried unanimously.*

**Consideration of accepting the Developer's Request to Extend the date by which the improvements are to be completed as set forth in the Residential Development Agreement covering "Pine Crest Farm, Lot 2", Township File SA 2010-03 to December 17, 2022.**

Mrs. Cozza explained the "Pine Crest Farm, Lot 2" project has been completed, and should be ready for a final release of escrow during the Board's January 3, 2022 business meeting. She said the developer had submitted a request to waive the Maintenance Period and Bond that is required by the Residential Development Agreement. Mr. Gray confirmed the project is complete and the improvements have been functional for the past six years.

*Mr. Forest made a motion, seconded by Mrs. Rash, to: (i) to Extend the date by which the improvements are to be completed for "Pine Crest Farm, Lot 2", Township File SA 2010-03 to December 17, 2022; and (ii) to waive the Maintenance Period and Bond required by the Residential Development Agreement. The motion carried unanimously.*

**Consideration of approving the Sugar Bottom Farms, LLC: (i) Stormwater Facility Development and Security Agreement; (ii) Grant of Easements; and (iii) Stormwater Controls and Best Management Practices Operation and Maintenance Agreement covering "Sugar Bottom Farms", TMP 06-017-061.**

*Mr. Forest made a motion, seconded by Mrs. Rash, to approve the Sugar Bottom Farms, LLC: (i) Stormwater Facility Development and Security Agreement; (ii) Grant of Easements; and (iii) Stormwater Controls and Best Management Practices Operation and Maintenance Agreement covering "Sugar Bottom Farms", TMP 06-017-061. The motion carried unanimously.*

#### **ADDITIONAL BUSINESS / MANAGER'S ITEMS**

Mr. Smith advised the Board in order to follow the Sunshine Law as revised in August, any additional items which were not posted on the 24-hour advance agenda, may be added to the agenda by majority vote, after first stating the reason for the change. He said in addition, the amended agenda must be posted on the township's website and at the township office by the first business day following the meeting at which the agenda was changed. Mr. Smith clarified if items are *de minimis* in nature, do not spend funds, and do not require a contract or agreement, they may be added without formally amending the agenda and posting an amended agenda after the meeting.

*Mr. Forst made a motion, seconded by Mrs. Rash, to add the following four items to the agenda under "Additional Business / Manager's Items":*

*Consideration of awarding the Cold Spring Wastewater System Upgrades General Contract BT-21-04 Bid to GS Developers of Doylestown, PA in the amount of \$939,970.00 with the approved allowance, if needed, of \$7,500.00.*

*Consideration of awarding the Cold Spring Wastewater System Upgrades Electrical Contract BT-21-05 Bid to GS Developers of Doylestown, PA in the amount of \$447,970.00.*

*Mrs. Cozza explained the Cold Spring Wastewater System Upgrade Bids were recently opened and the bids were not reviewed in time to be posted on the 24-hour advance agenda.*

*Consideration of agreeing to participate in the Settlement Agreements related to the Opioid crisis.*

*Mr. Smith explained this item was just brought to his attention yesterday afternoon, but not in time to be posted on the advance agenda. He said there isn't time to act on the item before the next scheduled meeting so he requests it be added to this agenda.*

*Consideration of accepting the offer of an Extension of the allowable review time under the provisions of the PA Municipalities Planning Code to July 1, 2022, for the "McKee Development", Township File SA 2020-01.*

*Mrs. Cozza said the offer of extension was not received until today, so was not available to post previously.*

*The motion carried unanimously.*

*Consideration of awarding the Cold Spring Wastewater System Upgrades General Contract BT-21-04 Bid to GS Developers of Doylestown, PA in the amount of \$939,970.00 with the approved allowance, if needed, of \$7,500.00.*

*Mr. Forest made a motion, seconded by Mrs. Rash, to award the Cold Spring Wastewater System Upgrades General Contract BT-21-04 Bid to GS Developers of Doylestown, PA in the amount of \$939,970.00 with the approved allowance, if needed, of \$7,500.00. The motion carried unanimously.*

**Consideration of awarding the Cold Spring Wastewater System Upgrades Electrical Contract BT- 21-05 Bid to GS Developers of Doylestown, PA in the amount of \$447,970.00.**

*Mr. Forest made a motion, seconded by Mrs. Rash, to award the Cold Spring Wastewater System Upgrades Electrical Contract BT-21-05 Bid to GS Developers of Doylestown, PA in the amount of \$447,970.00. The motion carried unanimously.*

**Consideration of agreeing to participate in the Settlement Agreements related to the Opioid crisis.**

*Mr. Forest made a motion, seconded by Mrs. Rash, to agree to participate in the Settlement Agreements related to the Opioid crisis.*

Mr. Smith explained by participating in the Settlement Agreements, the township is giving up their right to sue the opioid manufacturers, but the county will receive a greater amount due to the township's participation which will be distributed accordingly throughout the county.

Mr. Smith advised that either the township manager or other appropriate official is authorized to sign the agreements.

*The motion carried unanimously.*

**Consideration of accepting the offer of an Extension of the allowable review time under the provisions of the PA Municipalities Planning Code to July 1, 2022, for the "McKee Development", Township File SA 2020-01.**

*Mr. Forest made a motion, seconded by Mrs. Rash, to accept the offer of an Extension of the allowable review time under the provisions of the PA Municipalities Planning Code to July 1, 2022, for the "McKee Development", Township File SA 2020-01. The motion carried unanimously.*

*Mr. Forest made a motion, seconded by Mrs. Rash to adjourn the meeting at 8:57 p.m. The motion carried unanimously.*

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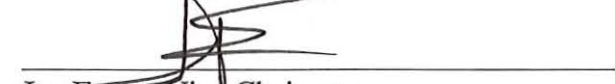


Approved by the Board of Supervisors on the 3<sup>rd</sup> day of January, 2022.

**Buckingham Township Board of Supervisors**



Paul Calderaro, Chairman



Jon Forest, Vice-Chairman



Maggie Rash, Member

Attest:

  
Dana S. Cozza, Secretary

*Minutes respectfully submitted by Lori Wicen.*