

# BUCKINGHAM TOWNSHIP

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Website - [www.buckinghampa.org](http://www.buckinghampa.org)



## Additions, Alterations, Repairs and Accessory Structure Requirements

1. Complete general application including **applicant's signature and property owner's signature.**
2. Submit a plot plan of the property drawn to scale showing all existing constructions and proposed construction, distance to the side, front, and rear property lines. It shall also include the existing and proposed grading contours, easements, rights of way, wetlands or other features of the property noted. **Include total square footage for each new floor added.**
3. Complete Storm water Management application and submit plan if needed.
4. **Submit two (2) complete sets of construction drawings** to scale with sufficient clarity and detailed dimension to show the nature and character of the work to be performed. The drawings shall include the following minimum information; design loads, species and grade of lumber, elevation, plan view, foundation / footing plan, framing plan indicating joist / rafter size, spacing and direction, header sizes, stud wall size, subfloor sheathing thickness and type, exterior wall and roof sheathing thickness and type, beam sizes, R values wall, floor and ceiling, finishes on wall, floor, ceiling and fireplace details, window and door locations with manufacturer's cut sheets.
5. **Drawings**, when possible, should be submitted electronically. **All drawings larger than 8 ½ X 11 MUST be submitted electronically.**
6. **Plumbing** – An isometric drawing for the water system and one for the drainage and venting. Indicate the type of materials to be used and indicate if the water source and waste disposal is public or private. All plumbers must register with Buckingham Township.
7. **HVAC** – Submit heat load / heat gain calculations, plan view drawings, indicating duct sizing, type of duct, register location, CFM at registers, baseboard heat locations, cut sheets on heating equipment.
8. **Electrical** – Submit an underwriter approved plan showing the location of all switches, lights, receptacles, fans, smoke detectors, and service equipment.
9. Provide proof of Workers Compensation with Buckingham Township as certificate holder or complete our Workers Compensation form, notary required. **PERMITS WILL NOT BE ISSUED WITHOUT THIS PAPERWORK.**
10. Zoning fee (**\$150.00**) is due at the time of application. Building permit fees will be accessed after plan review has been approved.